

19 May 1964

MEMORANDUM FOR: Chief, Logistics Services Division, OL

THROUGH: Chief, Administrative Staff, O/DDI
Deputy Director (Support)

25X1A6a SUBJECT: Required Alterations in [REDACTED]

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1. It is requested that authorization be granted and the necessary work requests be issued to accomplish the alterations and modifications in [REDACTED] described in Attachments "A" through "H" of this memorandum. The total cost of the work in Attachments "A" through "F" has been estimated at \$97,760 and may be charged against NPIC Cost Code 4255-1010-6000. The maximum cost estimated for the work described in Attachments "G" and "H" is \$135,000, and it is recommended that these two projects be funded in accordance with paragraph 3. below.

2. Inasmuch as the target date for completion is critical on several site preparation requests, it is important that the Building Services Section, LB/AS/NPIC, extension 3378, be notified immediately upon receipt of approval so that more detailed information may be forwarded to your office.

3. Attachments "G" and "H" contain details of the condensation problem on the sixth floor and the much-discussed fumes exhaust system. Since the need for this work stems from the original design of the building rather than from any change in the operations of NPIC, it is suggested that the cost of these modifications could be charged against construction funds remaining in the original allocation for the renovation of Building [REDACTED]

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4. With the exception of a job which DIA may request on a reimbursable basis and the possibility of the need to move our IBM 1401 Computer

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System from the fourth to the second floor (should operating experience of the new Information Processing Division indicate the desirability of such a move), the work described herein will complete the present requirements for large-scale alterations in [REDACTED]

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5. Additional information may be obtained from [REDACTED] extension 3378.

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for [REDACTED]
Assistant for Administration, NPIC

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Attachments [REDACTED]

CONCUR *for* [REDACTED]

Chief, Administrative Staff,
O/DDI

15 May 1964
Date

* APPROVED:

SIGNED H. Gates Lloyd

L. K. White

acting Deputy Director (Support)

3 JUN 1964
Date

* Attachments "A" through "F" approved. Attachments "G" and "H" will be considered after appropriate review by General Services Administration and the Director of Logistics
1/4 H/L ERD